

POPIA Disclaimer

The POPIA Disclaimer applies to everybody who views the MECOPOL CONSTRUCTION (PTY) Ltd website, submits information via the website or email, or enquire by any other means of communication where personal information is required. MECOPOL acknowledges your right to privacy and therefore aim to ensure compliance with the legal requirement of the Protection of Personal Information (POPI) Act 4 of 2013 (<https://popia.co.za/act/>) which regulates the manner in which we collect, process, store, share and destroy any personal information which you have provided to us.

Reasons for collecting Personal Information:

Personal information is collected for communication purposes via telephone, website or email

to:

- a) Respond to enquiries received via the website or email;
- b) Enable us to process, validate and verify information and requests for the supply of services;
- c) Optimise your experience of services provided and mitigate any risks that may be encountered during the execution of our services;
- d) For the purposes, as agreed with you, for which you specifically provided the information; and
- e) Generally to improve our services and experience on our website.

Processing of Information

Personal information will be shared in the following instances:

- a) Compliance with applicable law or with legal process served on our company;
- b) Protection and defending the rights or property of our company;
- c) Where information could be beneficial for the greater good of improving the lives of People with Different Abilities; and
- d) Specified research data is collected anonymously for statistical purposes.

Security Measures

It should be noted that the website includes links to other websites which are not under the control or auspices of MECOPOL (PTY) Ltd. Therefore, we MECOPOL cannot be accountable for

your privacy or the contents of these websites, but these links are displayed for your convenience and ease of reference relating to certain matters.

As far as factors are under the control and auspices of MECOPOL (PTY) Ltd, we undertake to:

- a) Treat personal information as strictly confidential;
- b) Take appropriate technical and organisational measures to ensure that your personal information is kept secure and is protected against unauthorised or unlawful processing, accidental loss, destruction or damage, alteration, disclosure or access;

- c) Promptly notify you if we become aware of any unauthorised use, disclosure or processing of your personal information;
- d) Provide you with reasonable evidence of our compliance with our obligations under this policy on reasonable request; and
- e) We will not retain your personal information longer than the period for which it was originally required, unless MECOPOL(PTY)Ltd is required by law to do so, or the Company has received consent from you to retaining such information for a longer period of time for statistical purposes.

ALTHOUGH MECOPOL (PTY) Ltd TAKE THE AFOREMENTIONED PRECAUTIONS IN PROTECTING YOUR PERSONAL INFORMATION, WE SHALL HOWEVER NOT BE LIABLE FOR ANY LOSS OR DAMAGE, HOWSOEVER ARISING, SUFFERED AS A RESULT OF THE DISCLOSURE OF SUCH INFORMATION IF OUTSIDE OUR REASONABLE CONTROL.

Your rights concerning your personal information

You have the right at any time to:

- a) Rectify the Personal Information collected by us;
- b) Object to the processing of Personal Information (subject to legislation);
- c) Request the return or destruction of Personal Information (subject to legislation);
- d) Lodge a complaint with the company.